



City of Fond du Lac

First on the Lake

Website: www.fdl.wi.gov

City-County Government Center
160 S. Macy Street~P.O. Box 150~Fond du Lac, WI 54936-0150

GARAGE ATTENDANT – CONSTRUCTION & MAINTENANCE

The City of Fond du Lac is accepting applications for the position of Garage Attendant within the Fleet Division. The position is under supervision to assist the stockroom attendant and to perform related work as required.

Specific duties include: Receiving and entering inventory and stocking shelves; performing data entry for fleet job orders and inventory maintenance; parts running, performing manual cleaning work in and about the garage; performing waste oil tank inspection and alarm testing; making minor repairs to fuel pumps and shop equipment; categorizing and disposing safely of oil based products, thinner, antifreeze, acid, pesticides, herbicides, and mercury.

Required: Knowledge of Microsoft Word and Microsoft Excel Software programs, with the desire and ability to learn additional computer programs as needed (testing will be performed); possession of a valid Wisconsin Commercial "Class A" Driver's License without air brakes restriction and with tanker endorsement within 60 days of hire; current certification for fork-lift operation; and ability to obtain Class A & B Certifications for Underground Storage Operators within 60 days of hire.

Desirable: Graduation from high school or equivalent; previous janitorial or mechanical work experience.

A comprehensive benefit package is offered including health, dental & life insurance, as well as Wisconsin Retirement. Starting salary range is \$14.29 - \$16.33. Apply by completing a City of Fond du Lac application; position open until filled.

Applications are available in the City Human Resources office on the 4th floor of the City-County Government Center, online at www.fdl.wi.gov (Employment), or by calling (920) 322-3624.

Equal Opportunity Employer