

APWA Wisconsin Chapter 2022 Fall Conference – CEU Registration Instructions

The following instructions are for those of you who completed a CEU Request Form at the APWA Wisconsin Chapter 2022 Fall Conference. APWA maintains a record of attendance at its registered conferences and events, with individual user access through the APWA national website at <https://www.apwa.net/> with login credentials. This service is provided at no cost for current APWA members and is also offered to non-members for a \$20 charge.

If you choose to not submit your CEU Request Form to record your participation with APWA, be sure to file your completed form and conference information with your continuing education records to document your participation in the conference.

Here are the instructions for submitting your CEU Request Form:

Submit Completed Form Via:

- **Mail:** American Public Works Association, Attn. Education & Credentialing Department; 1200 Main Street, Suite 1400; Kansas City, MO 64105-2100
- **E-mail:** ceu@apwa.net

You will be notified via e-mail when your CEU transcript has been updated and is available for secure download via APWA's website.

CEU requirements for water/waste water operators vary from state to state. Before you send in your CEU application, **check with your state certifying agency to see if CEUs from APWA will be accepted.**

Non-Members Only

If you are **not** a current APWA member, the cost of CEU registration [*by APWA*] is **\$20 USD**.

- Check/Money Order (payable to APWA in U.S. funds)**
Mail check/money order payments to: APWA, Attn. CEU Processing, 1200 Main Street, Suite 1400, Kansas City, MO 64105-2100.
- Credit Card (Visa, MasterCard, or American Express)**
An invoice will be generated and provided to you via email upon receipt of your completed form and evaluation. Once that invoice is received you must call 1-800-848-2792 to provide payment by credit card. Please make sure to have your invoice number ready when you call. CEUs will be added to your transcript after your payment has been processed.

CEU QUESTIONS?

Please direct CEU questions to the **Education & Credentialing Department** at **(800) 848-2792** or ceu@apwa.net.

APWA Members: If you are a current APWA member, there is **no charge** for CEU registration.